

## Ebook Help

Go to [www.coshoctonlibrary.org](http://www.coshoctonlibrary.org) and click on the **Catalog** button near the top of the page. Click on the **iDownloads – eBooks** link near the top of the page.

### 1. Which device will you be transferring eBooks to?

- a. Use the links at the top left of the [iDownloads](#) page to determine if your eReader is a supported device. Click on **View Supported eBook Devices**.
- b. Once you find the device, check to see the types of files that your eReader supports (i.e. the Nook doesn't support wma files so you wouldn't download wma audio books.)
- c. Close the Overdrive website window to get back to the [iDownloads](#) site.

### 2. Download and Install Adobe Digital Editions software.

*Adobe Digital Editions is the software that you will use to transfer PDF and EPUB eBooks.*

- a. Open a browser (i.e. Internet Explorer, Mozilla Firefox, or other) and go to [www.adobe.com/products/digitaleditions](http://www.adobe.com/products/digitaleditions)
- b. Now you are on Adobe's site. Click on **Download now** under the Next Steps section (top right).
- c. Click **Install**
- d. Click **Install** again
- e. Click **Yes** to download.
- f. The Setup screen appears.
- g. Click **Next**
- h. Click **Install**
- i. Click **Close** after software has finished installing.
- j. Click **I Agree** to accept the License Agreement.
- k. Adobe Digital Editions will open and prompt you to Continue Setup Assistant.
- l. Click **Continue**

### 3. Authorize Adobe Digital Editions

- a. After clicking continue in step 2-l above, the Activation Screen is displayed.
- b. Under 'Authorize Computer', **enter the email address and password** for your Adobe ID. **Note:** Don't have an Adobe ID, please continue with the next page.

If you do not have an Adobe ID, click **'get an Adobe ID online'**.

(You need to get an Adobe ID if you are going to download PDF and EPUB eBooks.

**Note:** You will need a valid email address to get an Adobe ID. If you don't have one, go to Google or Yahoo and sign up for a web email account.)

- Click on **Create an Adobe Account**.
  - Follow the instructions to sign-up for an Adobe ID.
  - Remember the email address and password that you use, because you will use this when you authorize Adobe Digital Editions.
  - When you have finished completing the form for an Adobe ID, click **Continue**.
  - A page will load telling you that you have successfully created an Adobe ID.
  - Close the Adobe website page and go back to the Activation screen in Adobe Digital Editions.
  - **Enter** the email **address and password** for your new Adobe ID.
- c. Click **Activate**
- d. Click **Finished**

#### 4. Check out and download an Ebook.

- a. You should look for PDF or EPUB eBooks. WMA and MP3 are audio books and require Overdrive Media Console to be installed.
- b. Go to the [iDownloads](#) page. You can use the Collections section along the side to narrow your results or you can click on the **Advanced Search link** below the Quick Search box. You can also click on the **Search Tab**. The Advanced Search link and the Search Tab will let you limit to only copies that are available.
- c. Select **Add to Digital Cart** next to the eBook you want.
- d. Click **Proceed to Checkout**
- e. In Order to sign in, you will need to select your Library. Select **SEO Library Consortium**.
- f. Enter Library Card Number and PIN
- g. Click **Sign In**
- h. You are provided with a drop down list to change the loan period (i.e. 7 day, 14 day, 21 day). Click **Confirm Checkout**.
- i. You will see the eBook image of the title you checked out with the Download button below the image.
- j. Click **Download**
- k. **The File Download box opens. Click on Open. It is important to Click on Open instead of Save because it puts the eBook file in the correct directory (folder) where Adobe Digital Editions can recognize it.**

- l. The progress bar will show and when it is done downloading the eBook will appear in the **Library View** of Adobe Digital Editions. You can click on **Reader View** to read the eBook on your computer. The icons for the different views are located at the top left of the application window.
5. **Transferring the downloaded eBook to your portable device.**
- a. Open Adobe Digital Editions.
  - b. Using the USB cable, plug your device into your computer.
  - c. If you are prompted by Windows, asking you what you want to do, just close the pop-up window.
  - d. The Device Setup Assistant will open.
  - e. Click on **Authorize Device**.
  - f. After successfully authorizing your device, click **Finished**.
  - g. You should now see the name of your eBook Reader listed along the bottom left side of the application window.
  - h. To transfer, Drag and Drop the eBook image onto the eBook Reader.
  - i. When it is finished transferring, click on the eBook Reader and you will now see the eBook is on your device.
  - j. Disconnect and enjoy.
  - k. **You can return PDF and EPUB eBooks early.** Open Adobe Digital Editions and Click the **'Item Options' arrow** (in the upper left corner of the selected eBook).
  - l. Click on **Return Borrowed item**.
  - m. Click **'Return'** to verify that you want to return the title.
  - n. Plug your eBook Reader in and repeat to delete the eBook file off of your device.
6. **Some things to know about the different portable eBook Readers:**
- a. **Sony eReader**
    - i. Requires that you install the software that comes with the device when you purchase it.
    - ii. It will install drivers and the **Sony Reader Library** software.
    - iii. You will still complete steps 1-4 above to use the Sony eReader.
    - iv. **\*When transferring, you will need to use the Adobe Digital Editions software. Do not use the Sony Reader Library to transfer the eBooks!!** You need to be aware that when you plug in the Sony eReader, the Sony Reader Library software will open. You will need to minimize this software and ignore it.
  - b. **Amazon Kindle**
    - i. The current models of the Amazon Kindle do not work with the Library's eBooks. **Update: Amazon announced that later this year all Kindle models will be compatible.**